Team Meeting Minutes

Dreighton, Jawaher, Daniel, Chris, and Joel

* Discuss and establish team charter
	+ Team Leader - Daniel
	+ Web Designer - Jawaher
	+ Client Contact - Chris
	+ Document Manager - Joel
	+ Budget Liaison - Dreighton
	+ Team Meetings will typically be held Thursday at 6:00pm
	+ Team Charter will be signed and submitted by Wednesday, September 12