Team Meeting Minutes

Dreighton, Jawaher, Daniel, Chris, and Joel

* Discuss and establish team charter
  + Team Leader - Daniel
  + Web Designer - Jawaher
  + Client Contact - Chris
  + Document Manager - Joel
  + Budget Liaison - Dreighton
  + Team Meetings will typically be held Thursday at 6:00pm
  + Team Charter will be signed and submitted by Wednesday, September 12